



HeRo Study Space
for advanced and corporate training

Student's Guide to Using Study Space Account

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1. START OF WORK LOGIN TO PERSONAL ACCOUNT

If you have already registered in the Hero Study system as an applicant, filled out the questionnaire and successfully completed the admission campaign, you do not need to re-register in Hero Study as a student. Your personal account will be automatically updated and expanded in functionality. You need to simply log in with your usual login and password.

← Back to site

HeRo STUDY SPACE

EN Admission process

STUDY SPACE UNIVERSITY

Discover University study space

Ensuring students success in their social and professional achievement in the digital era.

ENTRY NEW APPLICANT

Welcome
If you are registered in the system, log in to your personal account

E-mail:

Password:

☐ Remember me

CONTINUE THE ADVENTURE

Did you forget your password? [Reset now](#)

If you did not enrol online through our platform and visit <https://kaznmu.hero.study/login#sign-in> as a student for the first time, you will receive your personal login details by e-mail.

The system is also available as a mobile application, download link:

AppStore: <https://apps.apple.com/kz/app/hero-study-space/id1555428443>

Android: <https://play.google.com/store/apps/details?id=com.hero.studyspace.main>

2. ACCOUNT WORKSPACE

The student's digital account is an integral work space that accompanies you during the entire academic period and working practice.

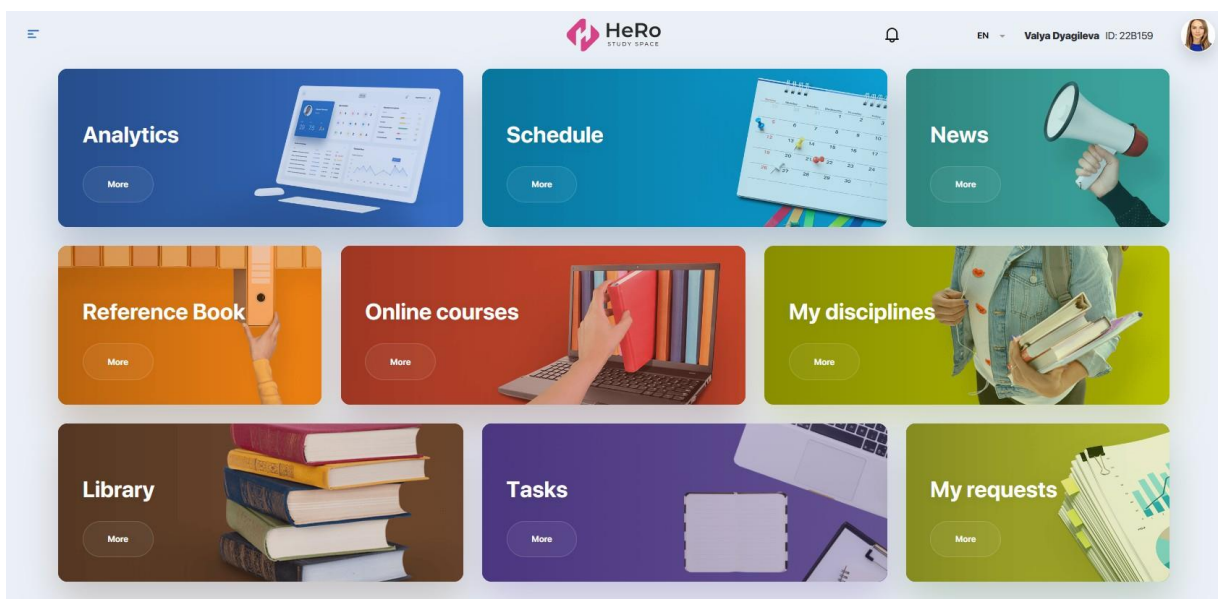
The account is organised so that you are provided with:

- Formation of the individual Curriculum with the convention discipline registration, add/drop and selection of cohorts;
- Full-scale studies with access to all the educational materials, online library and other reference information;
- Access to the individual academic plan, academic calendar and time schedule;
- Support of the remote format of studies and online testing;
- Convenient communication with teachers and advisors;
- Additional educational opportunities, including various online courses and advanced training courses;
- Ordering of and payment for services;
- Working practice and many other things.

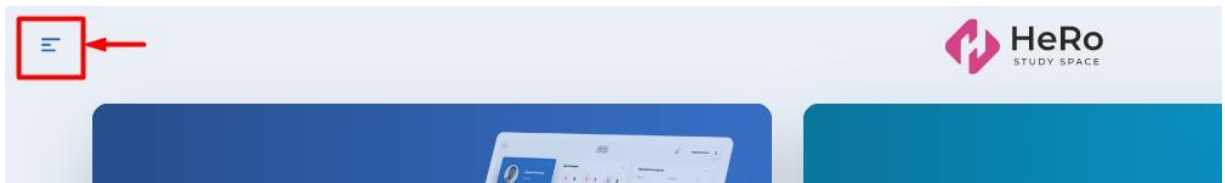
2.1. Dashboard

The start page (dashboard) of your personal account contains 9 main training modules:

- Analytics
- Schedule
- News
- Reference Book
- Online courses
- My disciplines
- Library
- Tasks
- My requests

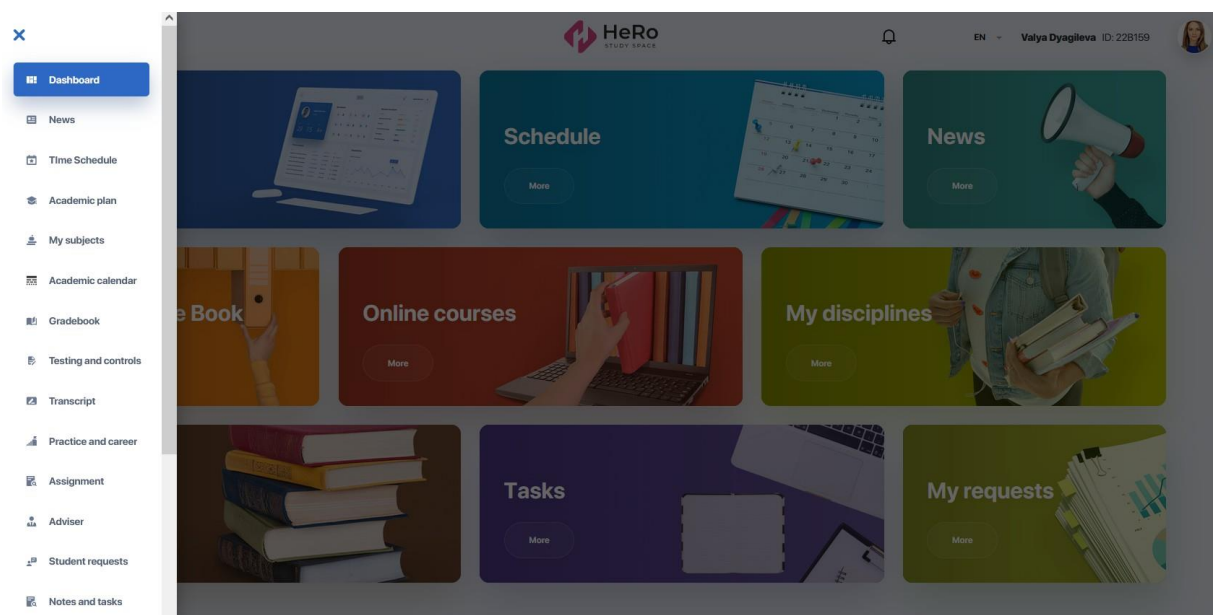


To use additional training modules of your personal account, expand the menu icon in the upper left corner of the page.



You will see an expanded list of modules in the navigation sidebar. In addition to those mentioned above, the list includes the following blocks:

- Time schedule
- Academic plan
- Academic calendar
- Gradebook
- Testing and controls
- Transcript
- Practice and career
- Assignment
- Adviser
- Notes and tasks
- Polls
- Finance
- Profile setup



2.2. Academic plan (Curriculum)

"**Academic plan (Curriculum)**" module allows you to choose and register for disciplines provided for by your educational program. Thus, you can form an individual curriculum for either one semester or several semesters in advance (if allowed by the university).

The main page of the module contains three tabs: "Academic plan", "Registration" and "IC (Individual Curriculum)".

The screenshot shows the 'Academic plan' module interface for a Master's Degree program. At the top, there's a header with the program name '7M01505 Biology' and three tabs: 'Academic plan' (highlighted with a red box), 'Registration', and 'Individual curriculum'. Below the header, the 'MASTER'S DEGREE' section shows the 'NUMBER OF CREDITS FOR THE ENTIRE REGISTRATION PERIOD' with a progress bar: PLAN 120, FACT 4, REMAINING 116. The 'Autumn (2023-2024)' semester is selected. A table titled 'Mandatory disciplines' lists various courses with their status.

INDEX	DISCIPLINE NAME	REGISTRATION SEMESTER	LEC	PRACT	L/M	CREDITS	PREREQUISITES	POSTREQUISITES	STATUS
ISE 501	History and philosophy	Autumn (2023-2024)	0	0	0	4	-	-	IN PROCESS
ISE 502	Foreign language (professional)		0	0	0	4	-	-	NOT PASSED
BB 501/1	Medicinal plants and their resources		2	1	0	5	-	-	NOT PASSED
BB 501/2	Basis of Phytocoenology		2	1	0	5	-	-	NOT PASSED
SAB 502/1	Physiology of the upper nervous systems		2	1	0	5	-	-	NOT PASSED
SAB 502/2	Anatomy of the Nervous System		2	1	0	5	-	-	NOT PASSED
SAB 503/1	Evolutionary Biology		2	1	0	5	-	-	NOT PASSED
SAB 502/2	Evolution of the Bioenergetic Processes		2	1	0	5	-	-	NOT PASSED
SAB 501	Biochemistry of metabolism		2	1	0	5	-	-	NOT PASSED

At the welcome **tab "Academic plan"**, you can see the list of disciplines by semesters with their pre- and post-requisites. To examine information on each of them in detail, go to the page of the discipline with its description, requisites and teaching staff. Click the icon with the arrow in the line with the academic criteria of the discipline. The personal account also has the separate module "My disciplines" with the detailed description of their academic programmes.

Also, each discipline has (and then changes) its current status subject to its accessibility and your progress in it. The statuses will be described in more detail below.

This is a close-up of the 'Mandatory disciplines' table from the previous screenshot. A red box highlights the 'STATUS' column, showing the status of the first three disciplines: 'IN PROCESS', 'NOT PASSED', and 'NOT PASSED'.

INDEX	DISCIPLINE NAME	REGISTRATION SEMESTER	LEC	PRACT	L/M	CREDITS	PREREQUISITES	POSTREQUISITES	STATUS
ISE 501	History and philosophy	Autumn (2023-2024)	0	0	0	4	-	-	IN PROCESS
ISE 502	Foreign language (professional)		0	0	0	4	-	-	NOT PASSED
BB 501/1	Medicinal plants and their resources		2	1	0	5	-	-	NOT PASSED

For your convenience, you can group disciplines by semesters by collapsing/expanding the necessary blocks.

MASTER'S DEGREE

PLAN FACT REMAINING
 NUMBER OF CREDITS FOR THE ENTIRE REGISTRATION PERIOD: 120 4 116

1 Autumn (2023-2024)

2 Spring (2023-2024)

3 Autumn (2024-2025)

INDEX	DISCIPLINE NAME	REGISTRATION SEMESTER	LEC	PRACT	L/M	CREDITS	PREREQUISITES	POSTREQUISITES	STATUS
EP 605/1	Modern concepts of biological education	2	2	0	0	6	-	-	NOT PASSED
EP 605/2	Methodology and methods of pedagogical research	2	2	0	0	6	-	-	NOT PASSED
EP 606/1	Educational methodology for integrating STEM in teaching biology	2	2	0	0	6	-	-	NOT PASSED
EP 606/2	Methodological aspects biological research	2	2	0	0	6	-	-	NOT PASSED

22.1. Discipline registration algorithm

To register for disciplines, select the "Academic plan" module in the menu and stop on the "Registration" tab. Check out the list of offered disciplines for the semester/academic year.

Academic plan educational program "7M01505 Biology"

Academic plan **Registration** Individual curriculum

Registration period from 01.09.2023 no 10.09.2023. To form an individual curriculum, be sure to register for the disciplines..

MASTER'S DEGREE

PLAN FACT REMAINING
 NUMBER OF CREDITS FOR THE ENTIRE REGISTRATION PERIOD: 120 4 116

Fill in the individual curriculum for Autumn (2023-2024)

SELECTED DISCIPLINES FOR THE SEMESTER: 1

AMOUNT OF CREDITS PER SEMESTER: 30 4 26

1 Autumn (2023-2024)

INDEX	DISCIPLINE NAME	REGISTRATION SEMESTER	LEC	PRACT	L/M	CREDITS	PREREQUISITES	POSTREQUISITES	STATUS	LANGUAGE
ISE 501	History and philosophy	Autumn (2023-2024)	0	0	0	4	-	-	IN PROCESS	Kazakh
ISE 502	Foreign language (professional)		0	0	0	4	-	-	NOT PASSED	—
BB 501/1	Medicinal plants and their resources		2	1	0	5	-	-	NOT PASSED	—
BB 501/2	Basis of Phytocenology		2	1	0	5	-	-	NOT PASSED	—
SAB 502/1	Physiology of the upper nervous systems		2	1	0	5	-	-	NOT PASSED	—

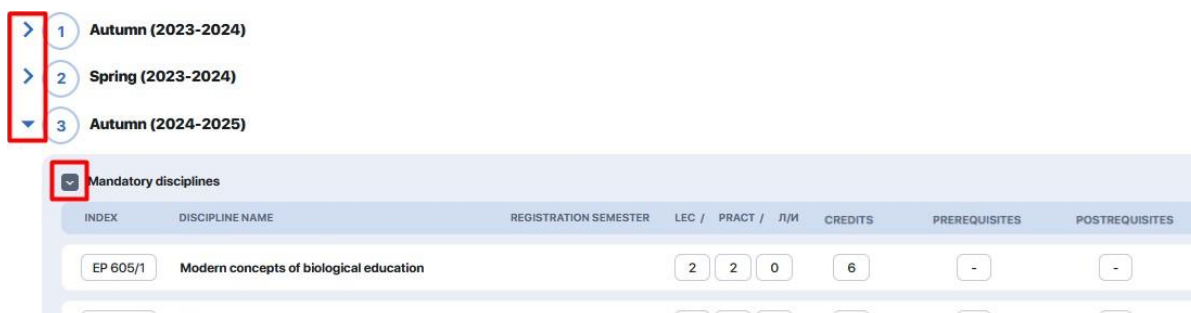
At the top of the page, you will see the instruction with the start and end date of the registration period during which **you will have access to selection of disciplines. You should respect the time limits.**








Registration period from 01.09.2023 no 10.09.2023. To form an individual curriculum, be sure to register for the disciplines..

Then select the semester for which the academic plan will be made. You can have access either to one nearest semester or to the full list of the semesters if it is allowed by the administrative office of the higher educational establishment.

For convenience, you can collapse and expand the necessary blocks with semesters to work with the curriculum.



If you need to get more information about the content of a particular discipline, click **"View"** option.

REGISTRATION SEMESTER	LEC	PRACT	Л/М	CREDITS	PREREQUISITES	POSTREQUISITES	STATUS	LANGUAGE	
2023-2024)	0	0	0	4	-	-	IN PROCESS	Kazakh	
	0	0	0	4	-	-	NOT PASSED	—	
	2	1	0	5	-	-	NOT PASSED	—	
	2	1	0	5	-	-	NOT PASSED	—	
	2	1	0	5	-	-	NOT PASSED	—	

Register for compulsory and elective disciplines of the semester/academic year from among those available by clicking the **"Register"** option (green notepad icon).

Pay attention to the status of the discipline — the subjects that are available for registration have the statuses **NOT PASSED** or **FAILED**. Click the icon with the green notepad to get registered for them automatically. The system will automatically include this discipline into the IC.

A discipline can also have other statuses. The status **IN PROGRESS** is assigned to the disciplines that have already been added to the IC, but there is still no grade. Naturally, you will not be able to re-register for them. The disciplines with the status **PASSED** will have and show the positive grade.

Pay attention to the **prerequisite column**. If the discipline has the prerequisites you have not mastered yet, you will be unable to register for the discipline.

Mandatory disciplines									
INDEX	DISCIPLINE NAME	REGISTRATION SEMESTER	LEC	PRACT	Л/Н	CREDITS	PREREQUISITES	POSTREQUISITES	STATUS
ISE 501	History and philosophy	Autumn (2023-2024)	0	0	0	4	DM, WP	GP	IN PROCESS
ISE 502	Foreign language (professional)		0	0	0	4	-	GI, GT, VR	NOT PASSED
BB 501/1	Medicinal plants and their resources		2	1	0	5	DM, FIZ, SIIS	-	NOT PASSED
BB 501/2	Basis of Phytocoenology		2	1	0	5	-	-	NOT PASSED

You can also choose disciplines not only from the current semester, but from the future one as well, provided that they are available for registration.

You can select disciplines from future semesters both to form individual curriculum (IC) for the current semester, and to form individual curriculum (IC) immediately for the next semester as well (provided that such opportunity is allowed by the registrar).

To switch to another semester, expand the drop-down list above the semesters table and select the one you need.


To make the IC, while selecting disciplines, you should consider the target of the maximum quantity of credits per semester. The special meter under the active semester will be of use:

	PLAN	FACT	REMAINING
NUMBER OF CREDITS FOR THE ENTIRE REGISTRATION PERIOD:	40	35	5

- "plan" means the total number of credits to be gained during semester;
- "fact" means the number of credits that you have already chosen at the moment;
- "remainder" means the missing number of credits to form an IC.

2.2.2. Individual curriculum

After registration is completed, each of the selected disciplines receives the "In Progress" status and is automatically entered into the "IC" tab.



Academic plan
 Individual curriculum

1 Individual curriculum
Student: Sidagaliyeva
 Autumn (2023-2024) semester
 2023-2024 academic years
 In process

Nº	CODE OF DISCIPLINE	DISCIPLINE NAME	LANGUAGE	CREDITS ECTS	FULL NAME OF THE ACADEMIC STAFF
1	PHC 2106	Physical Culture	Kazakh	-	Иманбаева Сандуғаш Жайынбайқызы
2	GLC 102	Foreign Language	Kazakh	-	Абдуразакова Гауһар Абдыкаримовна
3	SEA 101	History and theory of sociology	Kazakh	-	Сарсенбаева Жанар Ганиевна
4	GLC 101	Russian Language	Kazakh	-	Аубәкір Айсұлу Сарсенбайқызы
5	GES 103	Sociology	Kazakh	-	Иманбаева Сандуғаш Жайынбайқызы

STUDENTS SIGNATURE

NOT SIGNED

Sign

ADVISOR SIGNATURE

NOT SIGNED

DEAN / REGISTRAR SIGNATURE

NOT SIGNED

Check the list of the disciplines in the IC once more and sign it (press the button “Sign”) to confirm its adequacy. Then the IC is forwarded to the advisor to be considered and to the dean’s/registrar’s office to be finally endorsed (signed).

STUDENTS SIGNATURE

NOT SIGNED

Sign

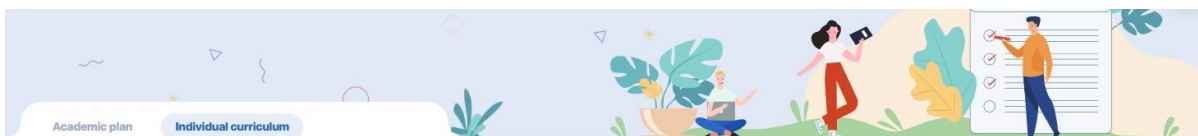
ADVISOR SIGNATURE

NOT SIGNED

DEAN / REGISTRAR SIGNATURE

NOT SIGNED

As a result, you will have a ready-made individual study plan for one or several semesters.



Academic plan
 Individual curriculum

1 Individual curriculum
Student: Sidagaliyeva
 Autumn (2023-2024) semester
 2023 -2024 academic years
 In process

№	CODE OF DISCIPLINE	DISCIPLINE NAME	LANGUAGE	CREDITS ECTS	FULL NAME OF THE ACADEMIC STAFF
1	PhC 2106	Physical Culture	Kazakh	-	Иманбаева Сандуғаш Жайыңбайқызы
2	GLC 102	Foreign Language	Kazakh	-	Абдуразақова Гауһар Абдиқаримовна
3	SEA 101	History and theory of sociology	Kazakh	-	Сәрсенбаева Жанар Ганиевна
4	GLC 101	Russian Language	Kazakh	-	Аубәкір Айсұлу Сәрсенбайқызы
5	GES 103	Sociology	Kazakh	-	Иманбаева Сандуғаш Жайыңбайқызы

STUDENTS SIGNATURE




SIGNED

ADVISOR SIGNATURE

SIGNED

DEAN / REGISTRAR SIGNATURE

SIGNED

Please note! At the AddDrop stage (during the first week of each semester) you have the opportunity to reselect disciplines. You can track this stage in the "Academic calendar" module.

If you have any questions related to registration for disciplines, please contact your adviser (find the "Adviser" section in the menu sidebar).

23. Schedule

This module displays your individual study schedule for the semester, including schedule of exams and tests, as well as schedule of holidays and planned events.

The screenshot shows the 'Schedule' module interface. At the top, there are tabs for 'My schedule', 'Registration for the lessons', and 'Cohorts'. The main area displays a weekly calendar view from Monday to Sunday. The left sidebar shows a time slot grid from 08:00 to 14:45. Lessons are listed in the grid with their times and titles, such as 'Mathematics' (8:30 - 9:20), 'Data mining' (9:30 - 10:20), 'Artificial...' (10:30 - 11:20), 'Bioeconomics' (11:30 - 12:20), 'Logistics' (12:30 - 13:20), and 'Nanotechnology' (13:30 - 14:20). A right sidebar shows a monthly calendar for September 2023 and a detailed view of a 'Sociology' lecture on 13-01 - 15:01.

Use the filtering at the top of the calendar (as well as on the right in the calendar itself) to view the schedule for the day, week or month in one window. Click on the card with specific lesson, get detailed information on this lesson, including a link to online broadcast if the lesson is held remotely.

The screenshot shows a detailed view of a 'Data mining' lesson. A red box highlights the lesson card in the calendar and the modal window. The modal displays the following information:

- Lesson:** Data mining
- Teacher:** Dziuba Vitaly (Lecturer)
- Type of Lesson:** WORK PLACEMENT
- Lesson Format:** OFFLINE
- Time:** 10:30 - 11:20
- Campus:** 1
- Classroom:** Cab. 112

23.1. Registration for lessons by cohorts

You can register for lessons by cohorts in the module "Time schedule".

The **tab "Registration for lessons"** enables to select cohorts for each discipline, thus influencing the academic schedule.

Schedule

My schedule **Registration for the lessons** Cohorts

Day Week

Monday 28 Tuesday 29 Wednesday 30 Thursday 31 Friday 1 Saturday 2 Sunday 3

08:00

HeRo

John Newman ID: 20854

Schedule

My schedule **Registration for classes** Streams

Registration for classes: Autumn 2023

Type Group

Disciplines

- Economic Theory and Institutional Economics 2/2
- Sociology 2/2
- Economic analysis of the form 2/2
- Mathematical and natural science cycle 0/2
- Human resource management 3/3
- Organization of computer systems 2/2

Lectures

Group	Course	Teacher	Time	Type	Location	Progress	Action
Group NIS7	ETE-1-2021RU-ik-25-1	Karazin O.	MO 08:00-08:50 FR 09:00-09:50	Offline	Main building №100	4/10	Deselect
	ETE-1-2021RU-ik-25-2	Karazin O.			Main building №100	0/10	Choose

Practices

Group	Course	Teacher	Time	Type	Location	Progress	Action
Group NIS7	ETE-1-2021RU-p-25-1	Karazin O.	WE 10:00-10:50 WE 11:00-11:50	Offline		4/10	Deselect
	ETE-1-2021RU-p-25-2	Karazin O.	TU 12:00-12:50 TU 12:00-12:50	Offline	Named Academician Vernadsky №2	0/10	Choose

In order to register for a lesson, select the necessary semester in the filter. Then you will see the list of disciplines on the left.

Registration for classes: Autumn 2023

Type Group

Disciplines

- Economic Theory and Institutional Economics 2/2
- Sociology 2/2
- Economic analysis of the form 2/2
- Mathematical and natural science cycle 0/2
- Human resource management 3/3
- Organization of computer systems 2/2

Lectures

Group	Course	Teacher	Time	Type	Location	Progress	Action
Group NIS7	ETE-1-2021RU-ik-25-1	Karazin O.	MO 08:00-08:50 FR 09:00-09:50	Offline	Main building №100	4/10	Deselect
	ETE-1-2021RU-ik-25-2	Karazin O.			Main building №100	0/10	Choose

Practices

Group	Course	Teacher	Time	Type	Location	Progress	Action
Group NIS7	ETE-1-2021RU-p-25-1	Karazin O.	WE 10:00-10:50 WE 11:00-11:50	Offline		4/10	Deselect
	ETE-1-2021RU-p-25-2	Karazin O.	TU 12:00-12:50 TU 12:00-12:50	Offline	Named Academician Vernadsky №2	0/10	Choose

When you click the discipline of interest, available cohorts with the established time schedule will be shown to the right.

Registration for classes: Autumn 2023

Disciplines:

- Economic Theory and Institutional Economics (2/2)
- Economics (2/2)
- Sociology (2/2)
- Economic analysis of the form (2/2)
- Mathematical and natural science cycle (0/2)
- Human resource management (3/3)
- Organization of computer systems (2/2)

Lectures -

Group	Course ID	Lecturer	Days/Time	Mode	Location	Progress	Action
Group №57	ETIE-1-2021RU-ik-25-1	Karazin O.	MO 08:00-08:50 FR 09:00-09:50	Offline	Main building №100 Main building №100	4/10	Deselect
	ETIE-1-2021RU-ik-25-2	Karazin O.				0/10	Choose

Practices -

Group	Course ID	Lecturer	Days/Time	Mode	Location	Progress	Action
Group №57	ETIE-1-2021RU-p-25-1	Karazin O.	WE 10:00-10:50 WE 11:00-11:50	Offline		4/10	Deselect
	ETIE-1-2021RU-p-25-2	Karazin O.	TU 12:00-12:50 TU 12:00-12:50	Offline	Named Academician Vernadsky №2 Named Academician Vernadsky №2	0/10	Choose

If you have been assigned to the specific cohort, you can choose another one: press the button "Cancel the choice" for the current cohort, then press "Select" for the new cohort. This way, you can select and book the most convenient time of lessons by using available options.

Registration for classes: Autumn 2023

Lectures -

Group	Course ID	Lecturer	Days/Time	Mode	Location	Progress	Action
Group №57	ETIE-1-2021RU-ik-25-1	Karazin O.	MO 08:00-08:50 FR 09:00-09:50	Offline	Main building №100 Main building №100	4/10	Deselect
	ETIE-1-2021RU-ik-25-2	Karazin O.				0/10	Choose

Practices -

Group	Course ID	Lecturer	Days/Time	Mode	Location	Progress	Action
Group №57	ETIE-1-2021RU-p-25-1	Karazin O.	WE 10:00-10:50 WE 11:00-11:50	Offline		4/10	Deselect
	ETIE-1-2021RU-p-25-2	Karazin O.	TU 12:00-12:50 TU 12:00-12:50	Offline	Named Academician Vernadsky №2 Named Academician Vernadsky №2	0/10	Choose

Moreover, you can set up the convenient type of presentation of the cohorts: by the type of lessons (lectures, practices, laboratory research) or by group. To do this, select the mode "Type" or "Group" above the cohorts.

Registration for classes: Autumn 2023-2024

Type Group

Group #45 -

Type	Course ID	Lecturer	Days/Time	Mode	Location	Progress	Action
Lect.	IKG-2-2022RU-ik-28-1	Vityuk S.I.	MO: 08:30-09:20 TU: 08:30-09:20 MO: 08:30-09:20 TU: 08:30-09:20	Offline	1 Main building №100 1 Main building №100 1 Main building №100 1 Main building №100	2/10	Deselect
Pract.	IKG-2-2022RU-p-53-1	Dosumova A.A.	FR: 08:30-09:20 WE: 08:30-09:20 TH: 08:30-09:20	Offline	1 Main building №100 1 Main building №100 1 Main building №100	2/10	Choose

The following **tab "Cohorts"** shows the list of all the cohorts for which you have been registered.

Schedule							
Streams							
Registration for classes: Autumn 2023-2024							
Engineering and computer graphics							
Lect.	IKG-2-2022RU-ik-28-1	Vityuk S.I.	MO: 08:30-09:20 MO: 08:30-09:20 TU: 08:30-09:20 TU: 08:30-09:20	Offline Offline Offline Offline	Main building N100 Main building N100 Main building N100 Main building N100	0/ null	Deselect
IT Infrastructure							
Lect.	ITI-2-2022RU-ik-61-1	Blinov A.N.				0/ null	Deselect
Pract.	ITI-2-2022RU-p-55-1	Alisheva Zh.N.				0/ null	Deselect
Инженерная и компьютерная графика							
Lect.	IKG-2-2022RU-ik-8-1	Rudakova Y.A.	WE: 10:30-11:20	Offline	Main building N350	0/ null	Deselect

2.3.2. Exams

After the exam schedule is made, applicable events will appear in your personal account in the module "Time schedule". You can get more detailed information by clicking the exam card the same way as for lessons.

The screenshot shows a time schedule interface with a vertical timeline on the left. A card for 'Data mining' is highlighted with a red box. The card contains the following information:

- TEACHER:** Karpenko Maksym (with a profile picture)
- TYPE OF LESSON:** EXAM (in a blue button)
- LESSON FORMAT:** ONLINE (in a blue button)
- TIME:** 10:30 - 11:20 (with a clock icon)
- Footer:** The broadcast link will be available in Telegram @StudySpaceSystemBot

The background shows a timeline with various time slots (08:00, 08:30, 09:20, 10:00, 10:10, 10:35, 10:45, 11:00, 11:35, 11:45, 12:00, 12:35, 12:45, 13:00) and a grid of numbers (21, 22, 28, 29, 4, 5, 11, 12, 18, 19, 25, 26) on the right side.

You do not have to additionally register for the exam. However, if the exam requires mandatory testing, the proctoring function can be activated. If there is such function, make sure that you have set up your PC and browser in advance (see Tests).

To take the mandatory online test with the proctoring function, follow the link attached to the exam card or go to the section "Tests".

2.4. My disciplines

The main page of the “My disciplines” module contains cards of the disciplines that you study within your schedule.

The screenshot displays the 'My disciplines' module interface within the HeRo STUDY SPACE application. The header includes a 'Back' button, the HeRo logo, a notification bell, an email icon with a red badge, the language 'EN', the user's name 'Alexander Vorobyev', and the ID '20654'. Below the header, the 'My disciplines' section shows a total of 14 disciplines, with a filter set to 'All disciplines'. The disciplines are presented in a grid of eight cards, each featuring a representative image, the discipline name, and a row of teaching staff profiles. The disciplines shown are: Biotechnology, Higher mathematics, Foreign language, Logistics, Fundamentals of marketing communications, Mathematical analysis and linear algebra, Data mining, and Artificial intelligence systems.

Discipline	Teaching Staff
Biotechnology	1 staff member
Higher mathematics	4 staff members
Foreign language	3 staff members
Logistics	3 staff members
Fundamentals of marketing communications	1 staff member
Mathematical analysis and linear algebra	2 staff members
Data mining	3 staff members
Artificial intelligence systems	1 staff member

Each card contains complete information on the discipline, including its description, details and teaching staff.

TYPE: _____ Additional program

CODE: _____ FMC

NUMBER OF KZ CREDITS: _____ 3

AMOUNT OF ECTS CREDITS: _____ 5

The Discipline Program:

Lecture

Practice

Practice No. 1 Marketing communications in the marketing system

PRACTICE



10.05.2022



05:30 - 06:20

НазаренкоО. В.



online

Practice No. 2 Advertising as an element of the marketing communications mix

PRACTICE



17.05.2022



05:30 - 06:20

НазаренкоО. В.



online

Practice No. 3 Public Relations PR

PRACTICE



24.05.2022



05:30 - 06:20

НазаренкоО. В.



online

You can open each lesson here by clicking on the field with its name. You will see its contents, including useful links for preparation, list of references, as well as additional files, if any are added by the teacher.

Also, you may be recommended additional courses that you can complete if you wish. They are located under the teachers block in the discipline card. Follow the link to find information on its program and speaker, conditions of completion, cost, etc.

Click the teacher's initials in a separate block on the right to be directed to a personal card in order to get to know his or her competencies and achievements better, find out his or her teaching experience and contact details for communication.

2.5. Academic calendar

The academic calendar keeps you updated on the start, duration and completion of specific academic processes (stages) and helps you understand which of them is current at the higher educational establishment now:

- **Selection of cohorts** — the period when you can register for cohorts;
- **Period of study** — the active period of study, including days off and public holidays as well as dates of the main current controls;
- **Add Drop** — the re-registration period during which you can modify your IC by dropping a discipline/course and adding another one;
- other stages depending on settings of the higher educational establishments.

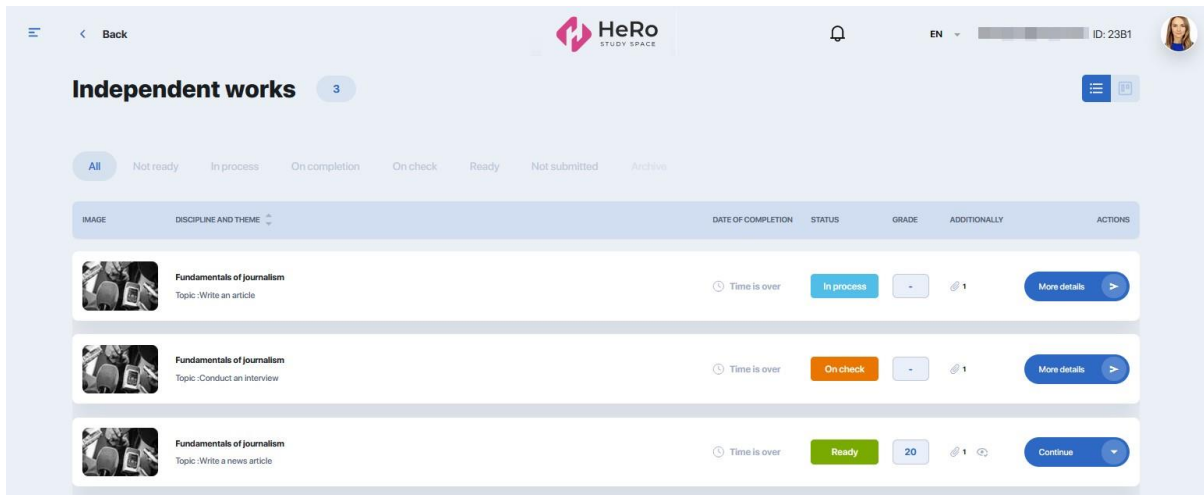
The screenshot shows the 'Academic calendar' interface. At the top, there's a navigation bar with 'Back', a user profile 'Alexander Vorobyov ID: 23M16223', and a language selector 'EN'. Below the navigation bar, the title 'Academic calendar' is followed by a dropdown menu set to 'Autumn 2023'. The main area displays a calendar for September 2023, with days of the week as columns and dates as rows. A red box highlights the date '3' (Sunday), which is labeled 'STUDIES'. To the right of the calendar, a sidebar titled 'Today - 02.09.2023' lists several stages: 'AddDrop' (08.June.2023 - 01.January.2024), 'Cohorts selection' (08.June.2023 - 01.August.2023), 'Active loads' (11.June.2023 - 01.January.2024), 'Schedule builder' (14.August.2023 - 15.September.2023), and 'Studies' (checked, 03.September.2023 - 22.December.2023).

Academic periods in the calendar can be viewed by semesters and months. To see only one stage of the academic process you are interested in, tick it and browse the calendar.

This screenshot shows the same 'Academic calendar' interface, but with a dropdown menu open. The dropdown menu is located at the top right of the calendar grid and contains the following options: 'Autumn 2023', 'Spring 2024', 'Autumn 2024', and 'Spring 2025'. The calendar grid in the background shows the same dates as the previous screenshot, with the date '3' (Sunday) highlighted in red and labeled 'STUDIES'. The sidebar on the right remains the same, showing the list of stages and their durations.

2.6. Tasks (independent work)

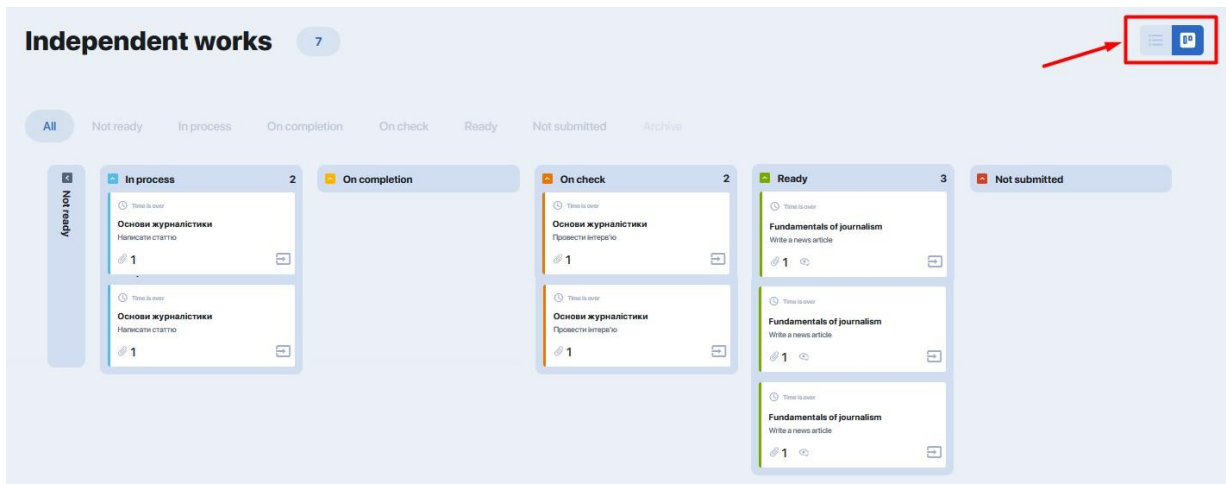
Module for working with your homework (independent work). By default, all HW tasks are displayed as a general list in the table form, as in the image below. Each task includes information on the discipline and topic of the task, deadlines, completion status, grade and presence of additional attached files.



If you need to view tasks only with a certain status (for example, tasks you have already started working on — “In progress”, or tasks that are new to you — “Not ready”), find the status name in the top line above the general tasks table and click it:

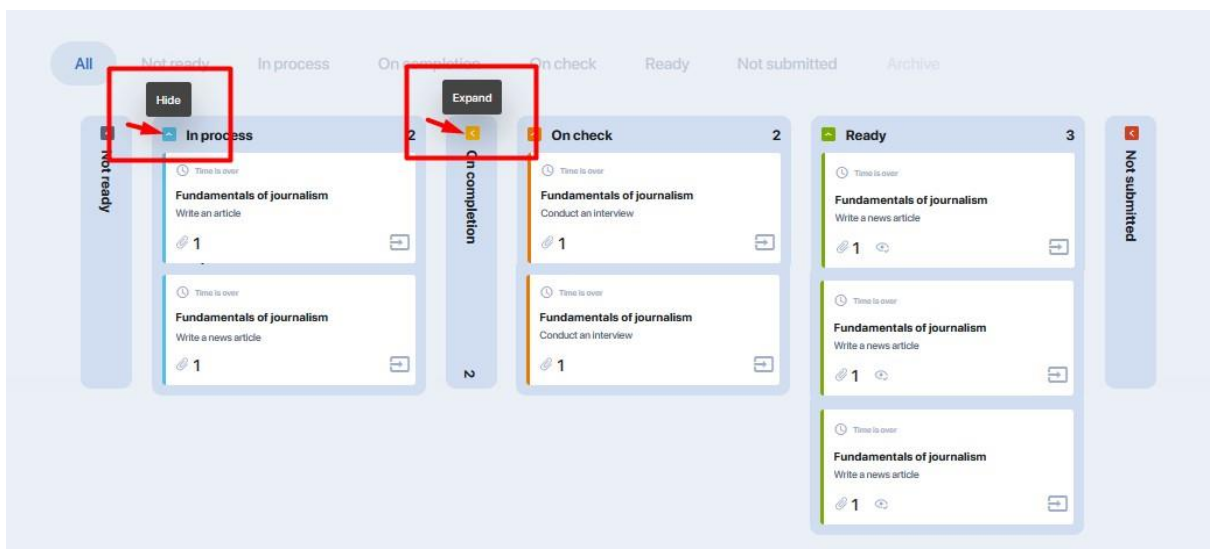


For convenience, you can change the task list display to view them as visual cards on the kanban board. To do this, switch the mode from line to block:

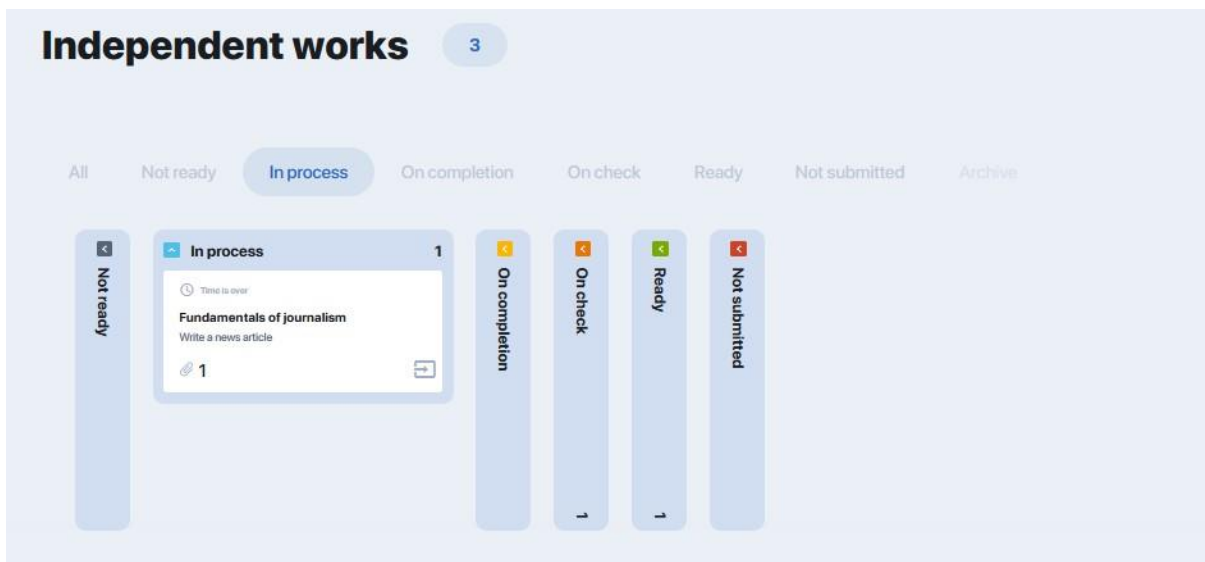


Columns are the statuses that the task goes through until completion.

You can collapse the boards that you do not need by clicking on the coloured arrow in the block with the task status name:

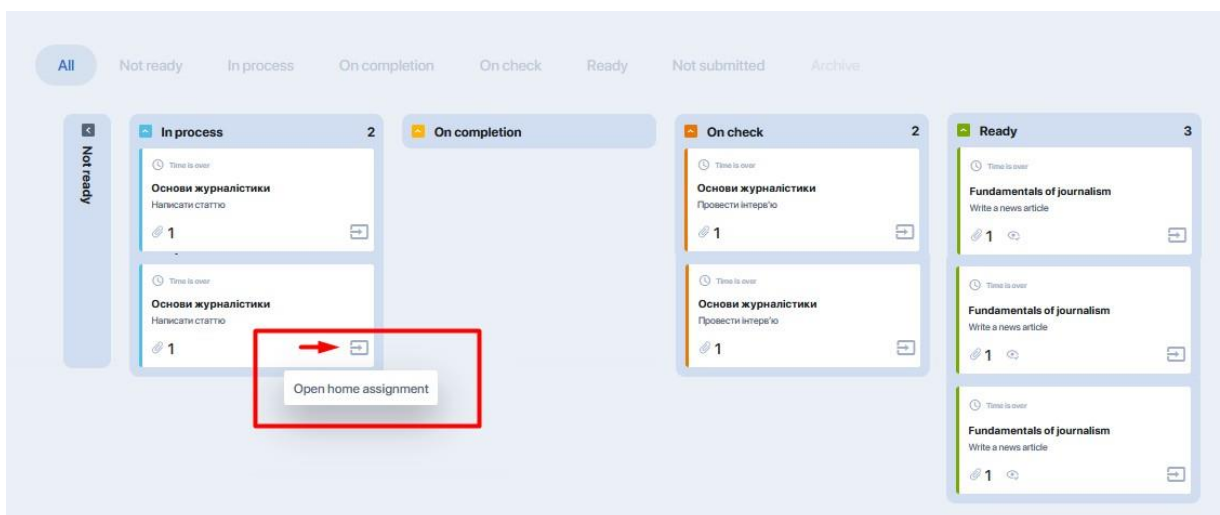


Or just select the status you need from the top bar to focus only on certain tasks:



2.6.1. How to do homework

To familiarize yourself with conditions of the task and start its implementation (or continue the interrupted task), click on the gray "More" button (or "Open homework" in the task card on the board by clicking on the three dots):



After that, you will be directed to the task page which contains task description, deadlines, files with educational materials, recommended publications, etc.

Main / Home assignment

Home assignment

To do

Fundamentals of journalism

Topic: Write an article

23.08.2023
In progress

Task description:

Write an article on your chosen topic, providing a logical structure with a clear introduction, body and conclusion.

Home assignment

No homework responses at this time. .

Training materials

How to write interesting articles.pdf

Recommended literature

Fundamentals of journalism
Korkonosenko A.

Understanding media. External human extensions
Marshall G.M.

Television journalism. Theory and practice
Яковець А.

No recommended courses

Within each task, you can communicate with the teacher, sending him or her your comments or questions about the task conditions.

Comments

No comment at this time.

Boris Ivanovich, I could not find information to complete the task. What other sources can I use?

Send comment

If the task conditions are met and you are ready to submit it for checking, click on the "Complete" option (in the right corner of the task card). A window will open where you can attach your completed task in the form of comment, attached file or link to material (available submission formats are determined by the teacher).

Homework preparation

🕒 6 days

Enter...



Add one or more files (DOC, DOCX, ODT, PDF)



Add another link

Back

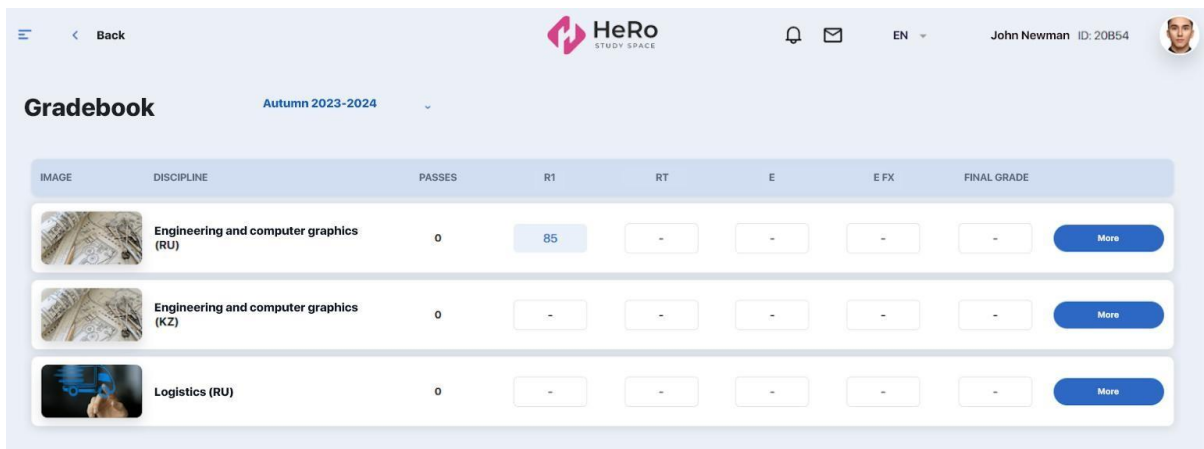
Save and send






After attaching materials on the completed task, click "Save and send". As soon as the teacher checks it, homework will automatically change status in your personal account.

2.7. Gradebook

This module allows you to track your progress and gaps in each studied discipline. The system opens the gradebook for the current-semester disciplines by default.




The screenshot shows the HeRo Study Space Gradebook for Autumn 2023-2024. The interface includes a header with the HeRo logo, user name (John Newman), and ID (20854). The main table lists disciplines with their respective grades and pass/fail status.

IMAGE	DISCIPLINE	PASSES	R1	RT	E	E FX	FINAL GRADE
	Engineering and computer graphics (RU)	0	85	-	-	-	-
	Engineering and computer graphics (KZ)	0	-	-	-	-	-
	Logistics (RU)	0	-	-	-	-	-

The summary table on the disciplines contains information with the name of the discipline, quantity of the lessons missed, ratings points and admission rating, exam and re-exam (if any) rates as well as final grades.



This table shows the header and the first row of the Gradebook table, highlighting the columns and the first data entry.

IMAGE	DISCIPLINE	PASSES	R1	RT	E	E FX	FINAL GRADE
	Engineering and computer graphics (RU)	0	75	-	-	-	-

By pressing the button “Read more”, you will go inside the discipline, where you can trace intermediary grades.



This screenshot shows the full Gradebook table with the 'More' buttons highlighted, indicating that clicking them will lead to more detailed information for each discipline.

IMAGE	DISCIPLINE	PASSES	R1	RT	E	E FX	FINAL GRADE
	Engineering and computer graphics (RU)	0	85	-	-	-	-
	Engineering and computer graphics (KZ)	0	-	-	-	-	-
	Logistics (RU)	0	-	-	-	-	-

HeRo STUDY SPACE

EN John Newman ID: 20854

Home / Grades and attendance log / Gradebook by discipline: Engineering and computer graphics

Engineering and computer graphics

ADDITIONAL PROGRAM Autumn 2022-2023 # IKG 8 DB

KZ CREDITS: 7
ECTS CREDITS: 5
CONTACT HOURS PER WEEK: 115
LECTURER: VITYUK SERGEY
FINAL CONTROL: Test final control
State exam

Final points

Semester passes	0
Rating 1	75
Tolerance Rating	-
Exam score	-
Final grade	-

My discipline grade book Filter

DATE	TIME	FLOW	TYPE	TITLE	FACULTY	ATTENDANCE	RATING	COMM.
No data								

Use the option "Filter" if you want to see grades only for specific types of lessons, independent work or control for the specific period of time.

HeRo STUDY SPACE

EN John Newman ID: 20854

Home / Grades and attendance log / Gradebook by discipline: Engineering and computer graphics

Engineering and computer graphics

ADDITIONAL PROGRAM Autumn 2022-2023 # IKG 8 DB

KZ CREDITS: 7
ECTS CREDITS: 5
CONTACT HOURS PER WEEK: 115
LECTURER: VITYUK SERGEY
FINAL CONTROL: Test final control
State exam

Final points

Semester passes	0
Rating 1	75
Tolerance Rating	-
Exam score	-
Final grade	-

My discipline grade book Filter

Filter

Lesson type

Choose a class type 1

- ☐ Lecture
- ☐ Lesson
- ☐ Seminar
- ☐ Laboratory work

Choose period 2

Cancel 3 Apply

Filter

2.8. My requests

This module allows you to submit online requests for official transcript, various types of certificates, ID recovery, etc. You can also leave a complaint or feedback here.

All the queries in this section are collected in a single table. It displays name and type of request, date of its submission, processing status, comment, and a button to go to a page with detailed information, which includes request description and downloadable files, if any.

You can filter them by processing status of interest using the tabs above the table. For example, if it is important for you to see only rejected requests, go to the "Unsatisfied" tab. Each such request should have a comment with the reason for its rejection.

My requests 154

All In process Done Not done

HeRo STUDY SPACE

EN Alexander Vorobyev ID: 20854

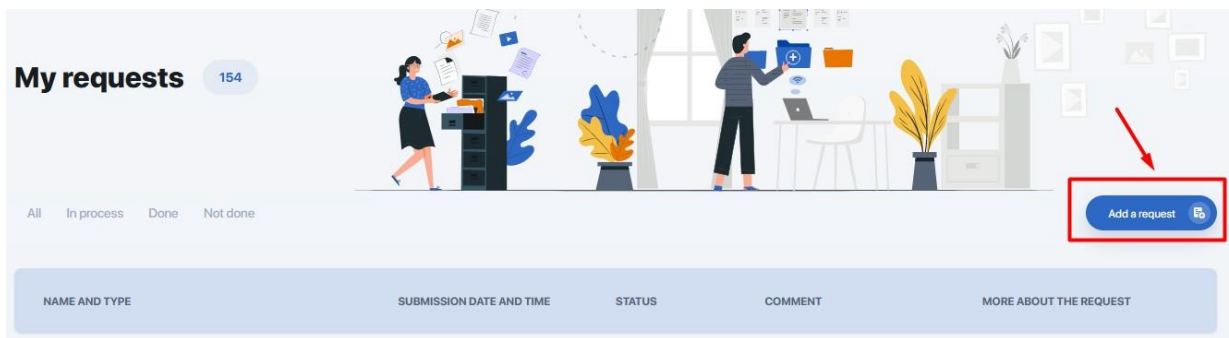
NAME AND TYPE **SUBMISSION DATE AND TIME** **STATUS** **COMMENT** **MORE ABOUT THE REQUEST**

Transcript per semester Type: Service	23.03.2021 13:49	Canceled		More details
Form for allowance No.4 Type: Service	02.03.2021 07:23	Canceled		More details
Certificate for military registration centre Type: Service	01.03.2021 12:40	Canceled		More details

[Add a request](#)

2.8.1. How to create a new request

An online request is made in a few simple steps through a short form opened by clicking on the “Add request” option.



You need to:

1. Select a request type
2. Specify the desired type of certificate, service or add/drop
3. Choose payment method if the service is fee-based
4. Specify language of communication and send your request.

For example, let's select a request of the "**Certificate**" type. Expand the list and mark the required certificate. A block with information about this document will automatically appear on the right, and the choice of payment method and the cost will appear below, under the list of languages, if obtaining the certificate is a fee-based service.

A screenshot of a mobile application form titled "Basic data". It shows a user profile with a photo, ID 20854, Faculty Business School, Surname Vorobyev, and Name Alexander. Below this is a section "Place an inquiry" with three tabs: "Certificate" (highlighted with a red box), "Service", and "Add Drop". Under the "Certificate" tab, there is a dropdown menu labeled "Select the certificate type : *" with the text "Select an item from the list". A red arrow points to the dropdown arrow. Below the dropdown are several radio button options: English, German, Russian, Kazakh, French, and Other languages. At the bottom right of the form is a button labeled "SUBMIT THE REQUEST".

Thus, mark the language and payment method, then click “Submit request”. After that, your request will appear in the general table with the “New” status.

Request for service is made in a similar manner. Depending on the choice of the service type, an additional field for your comment, a form with choice of payment method, or notification with further instructions may pop up here.

The screenshot shows a modal window titled "Basic data" with a close button (X) in the top right corner. The user's profile picture is on the left. To the right, the following information is displayed: ID 20854, Faculty Business School, Surname Vorobyev, and Name Alexander. Below this, the section "Place an inquiry" has three tabs: "Certificate", "Service" (which is selected and highlighted in blue), and "Add Drop". Under the "Service" tab, there is a dropdown menu labeled "Select the service type : *". The dropdown is open, showing a list of options: "ID card replacement", "Room in the dormitory", "Change of advisor", "Discipline change in individual curri...", and "Complaint and suggestions". At the bottom right of the modal is a button labeled "SUBMIT THE REQUEST".

Another available request type is **Add Drop**. It allows you to request replacement or refusal of a discipline, add a discipline, or change a stream.

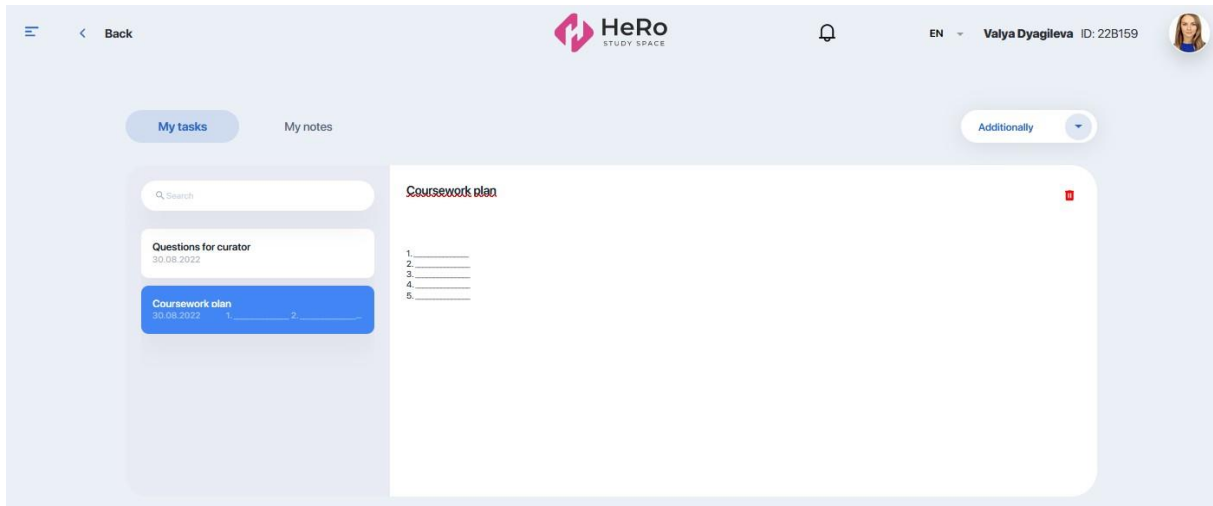
This screenshot shows the same modal window as the previous one, but with the "Add Drop" tab selected and highlighted in blue. The dropdown menu labeled "Select Add Drop type : *" is open, showing a list of options: "Substitution of discipline", "Refusal of discipline", "Add discipline", and "Cohort change". The "SUBMIT THE REQUEST" button remains at the bottom right.

When selection each option, additional fields automatically pop up. For example, when requesting to change a discipline, fields will open to select the current discipline and the new one.

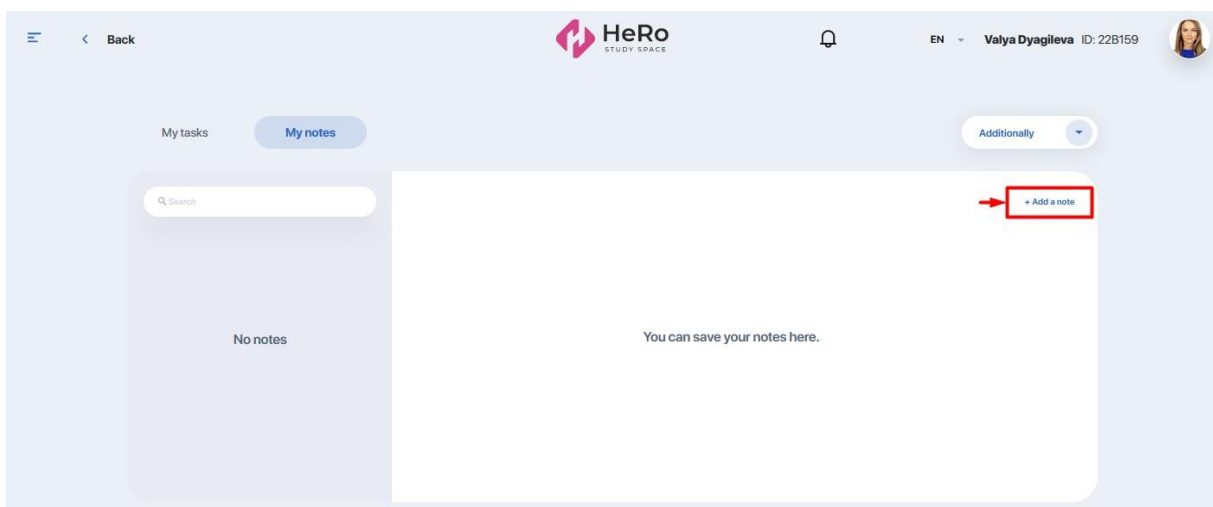
2.9. Notes and tasks

This section allows you to create and store any notes, ideas, plans and to-do lists in one place, thus helping you to focus on the important and get more things done.

“My tasks” tab is used for setting and planning your tasks. A new task is added by the “Add task” button through the “More” option.



“My Notes” tab allows you to make various notes during the learning process. A new note is added by the “Add note” button through the “More” option.



2.10. Adviser

An Adviser is a curator from among the teachers who acts as your academic mentor in your educational program. He or she can also assist you in choosing your learning path (creating an individual plan) and further mastering the educational program.

“Adviser” section allows you to always stay in touch with your curator and receive

useful information from him or her.

There is a card with data and contact details of the teacher who acts as an advisor, and a block with useful materials for you to review and study below.

The screenshot shows the 'My advisor' page in the HeRo STUDY SPACE interface. At the top, there is a navigation bar with a 'Back' button, the HeRo logo, and user information for Alexander Vorobyev (ID: 20854). The main heading is 'My advisor'. Below this, there is an illustration of a globe, a tablet showing a person, and a person sitting on books using a laptop. The page is divided into two main sections: 'Advisor' and 'Attached files'. The 'Advisor' section features a card for Vityuk Sergey Ivanovich, a Lecturer in the Department of Demo, with a field of knowledge in Electronics and radio electronics. To the right of the card is a 'Chat write Advisor' button. The 'Attached files' section displays a grid of files, including 'Instruction for the student', 'Registration of practice', 'Annex 29 to the Rules for military registration of persons liable for military service and conscripts.docx', 'Remarks_1.docx', 'Instructions for homework', and 'Terms of participation in the competition.pdf'. Each file card shows its name, size, and date.

You can also communicate with him or her here. To do this, click the “Write to the adviser” button and a chat with the teacher will open.

The screenshot shows the chat interface for Vityuk Sergey, Lecturer. The chat window is open, displaying a list of messages on the left and a chat area on the right. The messages include a greeting, a question about the swimming competition schedule, and a response. The chat area shows the text 'Want to know the news about the changes in the schedule of the swimming competition?' and a 'Send' button. The background shows the 'My advisor' page with the 'Chat write Advisor' button highlighted.

If the adviser did not suit you for some reason, you can complain about him or her, or send a request to change the curator. To do this, click the cancel icon in the corner of the data card.


Chat write Ad

ok Sergey Ivanovich

Field of knowledge:

- Electronics and radio electronics

ient:



To complain

Contact Information:

Phone number:

+79217250009

E-mail:

4ngelmoon@c

Social networks:

The system will redirect you to the "Student's requests" section where you can state your request and submit your request for review.

3. PERSONAL ACCOUNT SETTINGS

To change the settings of your personal account, click on your avatar and go to "Settings" or "Profile" at the end of the menu.



You can edit the following settings here:

- adding or changing a profile picture ("Personal data" tab);

- setting up incoming notifications with switches ("Notifications" tab);

- changing/editing the phone number and e-mail specified during registration, as well as ability to add your pages on social networks ("Contacts" tab);

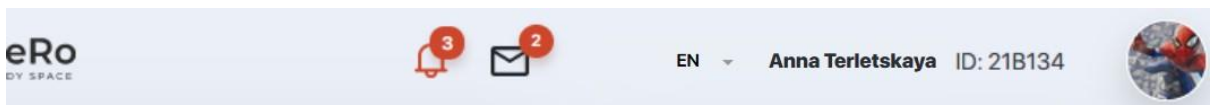
The screenshot shows a user profile settings page with a sidebar on the left containing four tabs: 'Personal data', 'Notifications', 'Contacts', and 'Security'. The 'Contacts' tab is highlighted with a red rectangle. The main content area is titled 'Contact Information' and includes the user ID 'ID: 22B159'. It features two input fields: 'Phone number' with a dropdown for country code (+7) and a text field containing '1111111111111111', and 'E-mail' with a text field containing 'Dyagileva@gmail.com'. Below these is a section 'Your profiles in social media' with four input fields for 'Facebook', 'LinkedIn', 'Instagram', and 'VK', each with a 'https://' placeholder. A 'SAVE' button is located at the bottom right of the form.

- change password ("Security" tab).

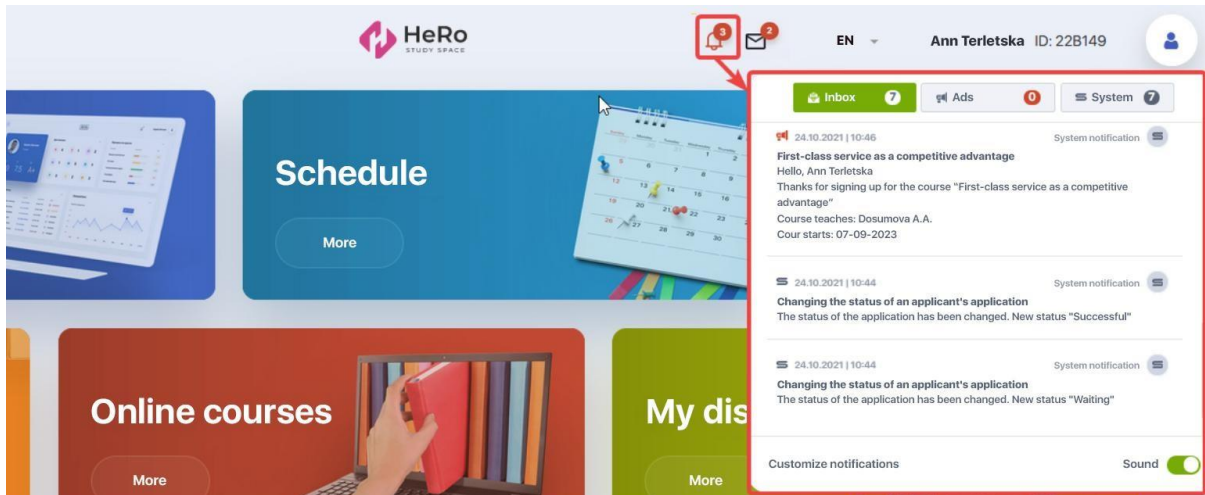
The screenshot shows the same user profile settings page, but with the 'Security' tab highlighted in the sidebar with a red rectangle. The main content area is titled 'Account Security' and includes the user ID 'ID: 22B159'. It contains a message: 'You may change your password to a more strong one at any time.' Below this is a 'Password' section with three input fields: 'Current password', 'New password', and 'Confirm password', each with a 'Password' placeholder and an eye icon for toggling visibility. A 'SAVE' button is located at the bottom right of the form.

4. COMMUNICATION AND NOTIFICATION MANAGER

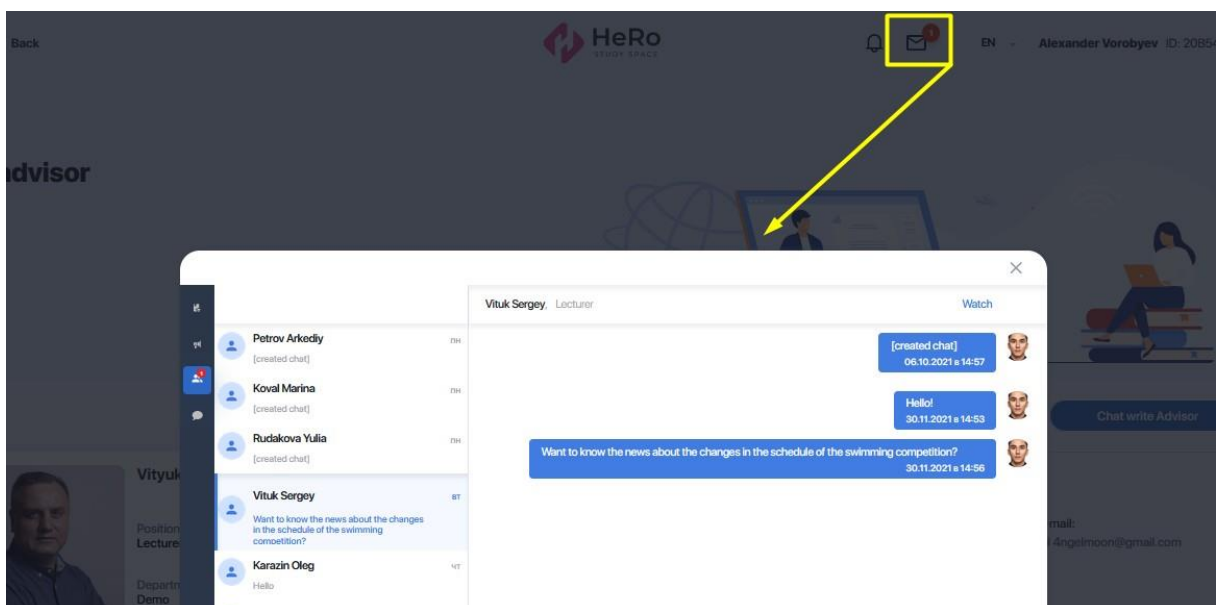
There are icons with a bell and an envelope in the top line of your personal account.



Clicking the “Bell” opens the notification feed, which is configured in the Settings of your personal account (see section 3).



The “Envelope” icon displays all your active chats with teachers and an advisor that you have during doing homework or discussing other topics.



If you receive new notifications or messages in the chat, you will not miss them, as their number will be highlighted with a red indicator next to the corresponding icon.